

F. No. 12/1/2022-JCA  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)  
Establishment (JCA) Section

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2<sup>nd</sup> Floor, B Wing,  
Lok Nayak Bhawan, Khan Market,  
New Delhi, the 7<sup>th</sup> November, 2024

**OFFICE MEMORANDUM**

Subject: General Election to the Legislative Assemblies of Jharkhand and Maharashtra, 2024 and Bye -elections to 48 Assemblies Constituencies and 2 Parliamentary Constituencies of 15 States - Paid holiday - regarding

The undersigned is directed to refer to the announcement of the Election Commission of India regarding General Election to the Legislative Assemblies of Jharkhand and Maharashtra and Bye-elections to 2 (two) Parliamentary Constituencies and 48 (forty eight) Assembly Constituencies of 15 States. The dates of poll for the said elections in State of Jharkhand have been fixed on 13.11.2024 (Wednesday) and 20.11.2024 (Wednesday) in two phases and the date of poll in the State of Maharashtra has been fixed on 20.11.2024 (Wednesday). The dates of poll for the bye-elections to 2 (two) Parliamentary Constituencies and 48 (Forty eight) Assembly Constituencies of 15 States have been fixed on 13.11.2024 (Wednesday) and 20.11.2024 (Wednesday).

2. In this regard, it is informed that the following guidelines, already issued by DOPT vide OM No. 12/14/99-JCA dated 10th October, 2001, have to be followed for closing of the Central Government Offices including Industrial Establishments in the States:-

(i) The relevant offices/organizations shall remain closed on the day of poll in the notified areas where general elections to the Lok Sabha and State Legislative Assembly are scheduled to be conducted.

(ii) In connection with bye-election to Lok Sabha/State Assembly, only such of the employees who are bona-fide voters in the relevant constituency should be granted special casual leave on the day of polling. Special Casual leave may also be granted to an employee who is ordinarily a resident of constituency and registered as a voter but employed in any Central Government Organization/Industrial Establishment located outside the constituency having a general/bye -election.

3. The above instructions may be brought to the notice of all concerned.



(Gandharv Kumar Sandilya)

Under Secretary to the Govt. of India

Tele: 011- 2469 4678

To

1. All Ministries / Departments of Government of India.
2. The Chief Secretaries of the State Government of Jharkhand, Maharashtra, Assam, Bihar, Chhattisgarh, Gujarat, Karnataka, Kerala, Madhya

Pradesh, Meghalaya, Punjab, Rajasthan, Sikkim, Uttarakhand, Uttar Pradesh and West Bengal.

3. UPSC/CVC/C&AG/Lok Sabha Secretariat/Rajya Sabha Secretariat/ President's Secretariat /Vice President's Secretariat/PM's Office/Supreme Court/High Court of Jharkhand /High Court of Bombay/High Court of Assam/High Court of Bihar/High Court of Chhattisgarh, High Court of Gujarat/High Court of Karnataka/High Court of Kerala/High Court of Madhya Pradesh/ High Court of Meghalaya/ High Court of Punjab/High Court of Rajasthan/High Court of Sikkim/High Court of Uttarakhand/High Court of Uttar Pradesh and Calcutta High Court.

4. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions / MHA

5. National Commission for Scheduled Castes/National Commission for Scheduled Tribes / National Commission for Backward Classes.

6. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi

7. Chairmen/Secretaries, Central Government Employees Welfare Coordination Committee, in the State of Jharkhand, Maharashtra, Assam, Bihar, Chhattisgarh, Gujarat, Karnataka, Kerala, Madhya Pradesh, Meghalaya, Punjab, Rajasthan, Sikkim, Uttarakhand, Uttar Pradesh and West Bengal.

8. The Election Commission of India, New Delhi – w.r.t. letter No.78/EPS/2024/30772 dated 16.10.2024 and No. 78/EPS/2024/30807 dated 16.10.2024.

9. Hindi Section, DoPT- with the request to provide the Hindi Translation.