



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
शिक्षा मंत्रालय, भारत सरकार  
(Ministry of Education, Govt. of India)  
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002  
Bahadurshah Zafar Marg, New Delhi-110002  
Phone : 011-23604308



ज्ञान-विज्ञान विमुक्तये

Through E-mail

No.F.80-6/2013 (CU)

November, 2020

The Registrar  
All Central Universities  
And Principal, UCMS  
**(As per list attached)**

03 DEC 2020

Subject: Leave encashment to officers appointed on contract in various posts under Government - regarding.

Sir/Madam,

With reference to the subject mentioned above, I am directed to inform you that encashment of leave to the persons appointed on contract is allowed as per para 2 of Appendix-II of CCS (Leave) rules, 1972 read with amendment O M No. 14028/1/2019-Estt.(L) dated 20-06-2019 (copy enclosed) issued by Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions.

Yours faithfully,

**(Kulvinder Kaur)**  
**Deputy Secretary**

Encl.: as above

Copy to:- The Finance Officer, All Central Universities  
(as per list attached).

**(Kulvinder Kaur)**  
**Deputy Secretary**

No. 14028/1/2019-Estt. (L)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

Date: 20<sup>th</sup> June, 2019

Office Memorandum

Subject: Leave encashment to officers appointed on contract in various posts under Government - regarding

The undersigned is directed to say that the leave terms of the officers appointed on contract in various posts under the Government are governed by DoPT's OM No.12016/3/84-Estt.(L) dated 12.04.1985 which was subsequently amended vide OMs No. 12016/1/90-Estt. (L) dated 05.07.1990, No.12016/2/99-Estt(L) dated 12.07.1999 and No. 12016/5/2009-Estt.(L) dated 31.01.2011.

2. Para 2 of the OM dated 12.04.1985 prescribed the limit of encashment of earned leave upto a maximum period of 180 days during the contract period of such officers which was amended vide OMs dated 05.07.1990 and 12.07.1999 thereby increasing the maximum permissible encashment limit of earned leave upto 240 days and 300 days respectively. Para 3 of the above OM dated 12.04.1985 prescribed that the total earned leave for which encashment may be allowed together with the earned leave or full pay leave for which encashment had been allowed in previous appointments, if any, under the Government is not more than 180 days which was subsequently increased to 240 days and 300 days vide OMs dated 05.07.1990 and 12.07.1999 respectively.

3. It has been observed that many times the Government appoints officers on contract for a specified period in public interest keeping in view their professional or scientific/technical expertise and this restriction of 300 days may act as a disincentive especially for those who have highly specialized professional or scientific/technical skills to join the government in various posts on contract basis for a specified period.

4. Now, it has been decided in consultation with Department of Expenditure that the officers who are appointed on contract in various posts under the Central Government will be allowed encashment of earned leave at their credit on the date of termination of contract, subject to the condition that for each completed year of service put in by him in the post in such contract appointment, not more than 10 days benefit of earned leave encashment shall be permissible. While calculating the encashment of leave in such a contract appointment, the number of days of leave for which encashment had been allowed in previous appointment, if any, under the Government shall not be taken into account. The relevant provisions relating to earned leave encashment as contained in para 2 and 3 of DoPT's OM No.12016/3/84-Estt.(L) dated 12.04.1985 as amended vide OMs dated 05.07.1990, 12.07.1999 and 31.01.2011 stand further amended accordingly.

*Sd/-*

5. The above amendments will be effective with effect from the date of issue of this OM.

  
(Sandeep Saxena)

Under Secretary to the Government of India

To  
All Ministries \ Departments of the Government of India, etc.  
Endorsement as per Standard List.

| Sl. No. | All Central University  |
|---------|---|
| 1       | Aligarh Muslim University, Aligarh - 202 002  |
| 2       | Banaras Hindu University, Varanasi - 221 005.   |
| 3       | University of Delhi, Delhi - 110 007.   |
| 4       | University of Hyderabad, Hyderabad - 500 046.   |
| 5       | Jamia Millia Islamia, Jamia Nagar, New Delhi - 110 025.   |
| 6       | Jawaharlal Nehru University, New Mehrauli Road, New Delhi - 110 067   |
| 7       | North Eastern Hill University, NEHU Campus, Shillong - 793 022.   |
| 8       | Pondicherry University, R. Venkataraman Nagar, Kalapet, Puducherry - 605 014  |
| 9       | Visva Bharati, Shantiniketan – 731235, West Bengal  |
| 10      | Assam University, P.O. Assam University, Silchar - 788 011, Assam   |
| 11      | Tezpur University, Distt. Sonitpur, P.B.No.72, Tezpur - 784 001   |
| 12      | Nagaland University, Campus Kohima - 797 001, Headquarter Lumani, Nagaland  |
| 13      | Mizoram University, Post Box No.910, Aizwal - 796 012, Mizoram  |
| 14      | Babasaheb Bhimrao Ambedkar University, Vidya Vihar, Rae Bareilly Road, Lucknow - 226 025.                                     |
| 15      | Maulana Azad National Urdu University, Gachibowli, Hyderabad - 500 032  |
| 16      | Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Gandhi Hills, Post- Hindi Vishwavidyalaya, Wardha – 442 005, Maharashtra |
| 17      | University of Allahabad, Allahabad - 211 002, Uttar Pradesh   |
| 18      | Manipur University, Canchipur, Imphal – 795 003, Manipur  |
| 19      | Rajiv Gandhi University , Rono Hills, Doimukh, Itanagar – 791 111, Arunachal Pradesh  |
| 20      | Tripura University, Suryamaninagar, Tripura – 799 130   |
| 21      | English and Foreign Languages University, Osmania University Campus, Hyderabad- 500 007                                       |
| 22      | Sikkim University, 6 <sup>th</sup> Mile, Samdur, P.O. Tadong- 737 102, Gangtok, Sikkim  |
| 23      | Indira Gandhi National Tribal University, Makal Sadan, Amarkantak, Madhya Pradesh   |
| 24      | Dr. Harisingh Gour Vishwavidyalaya, Sagar, Madhya Pradesh-470 003   |
| 25      | Guru Ghasidas Vishwavidyalaya, Main Campus, Koni, Bilaspur, Chhatisgarh, - 495 009,   |
| 26      | Hemwati Nandan Bahuguna Garhwal University, Srinagar, Garhwal-246 174, Uttrakhand   |

| Sl. No. | All Central University  |
|---------|---|
| 27      | Central University of South Bihar, SH-7, Gaya- Panchanpur Road, Village – Karhara, Post-Fatehpur, P.S. – Tekari, District – Gaya, Bihar – 824236. |
| 28      | Central University of Gujarat, Sector-30, Gandhinagar – 382 030, Gujarat  |
| 29      | Central University of Haryana, Jant-Pali Villages, Mahendergarh, Haryana - 123029   |
| 30      | Central University of Himachal Pradesh, PO Box No. 21, Dharamshala Dist – Kangra, Himachal Pradesh – 176 215                                      |
| 31      | Central University of Jharkhand, Ratu Lohardaga Road, Brambe, Ranchi – 835 205, Jharkhand   |
| 32      | Central University of Karnataka , Kadaganchi, Aland Road, Aland Taluk, Gulbarga (Dist.) – 585311, Karnataka                                       |
| 33      | Central University of Jammu, Bagla (Rahya-Suchani), District Samba, Jammu – 181 143, (J & K)  |
| 34      | Central University of Kashmir, Transit Campus : Sonwar, Near GB Pant Hospital, Srinagar-190 005 (J & K)   |
| 35      | Central University of Kerala, Tejaswini Hills, Periyar (PO), Kasaragod (DT), Kerala - 671316  |
| 36      | Central University of Orissa, Landiguda, Koraput, Odisha – 764 020  |
| 37      | Central University of Punjab, Mansa Road, Bathinda – 151 001  |
| 38      | Central University of Rajasthan, NH-8, Bandar Sindri, Distt- Ajmer-305801, Rajasthan  |
| 39      | Central University of Tamil Nadu, Neelakudi Campus, Kandalancherry (Post), Thiruvarur – 610 101   |
| 40      | Mahatma Gandhi Central University, Camp Office : Opposite Circuit House, Motihari, District – East Champaran, Bihar – 845 401.                    |
| 41      | Central University of Andhra Pradesh, Waltair Junction, Andhra University North Campus, Visakhapatnam-530003, Andhra Pradesh.                     |
| 42      | Central Tribal University of Andhra Pradesh, Vijayanagaram Andhra Pradesh   |
|         | <b>Medical College</b>  |
| 1       | University College of Medical College, Delhi (UCMS)   |